JD Eveland PhD Updated 2/15/11



Help for Trident University Students:

ACCESSING ARTICLES FROM THE TOURO COLLEGE LIBRARIES

WHY USE TOURO COLLEGE LIBRARY?

- ProQuest doesn't have everything
- Particularly not full-text sources for key journals (e.g. Sage Publications)
- × Long links look like connections, but often don't work
- × But TC Library has a fuller collection
- × Easy to access, but has to be done right
- × Largely unfamiliar hence, this guide
- NOTE: This guide is not really about SEARCH, but just about RETRIEVAL of sources that you already have – other search guides are also available

HERE'S WHERE TO START – THE TUI LIBRARY

- General start point for all library contacts
- <u>http://library.tuiu.edu/</u>
- Top of page gets you access to:
 - + ProQuest
 - + EBSCOWeb
 - + JSTOR
 - + ACM Digital
- But scrolling down page can also reveal some other useful resources



Welcome to the TUI University Cyber Library

Welcome to the TUI on-line library. The cyber resources on its virtual shelves include e-journal collections, website links, e-book collections and traditional reference resources in e-format. Use the links below for more information:

e-journal collections | databases | web links | e-book collections | e-format reference

E-Journal Collections

By far the most vigorous and extensive section of the TUI library is the e-journal collection. For most students the collection will be the most frequently accessed resource. In the broadest terms, an e-journal collection is a database that indexes and holds articles on a given subject. A collection may be general in scope (ProQuest-academic research) or specific in focus (Cinahi-nursing). Collections have two main components—the indexing function, the lens through which the collection is accessed and examined—and the e-journals themselves, the electronic versions of the subscribed periodicals. TUI has chosen some of the collections for the thoroughness of the index, some for the variety of formats of the holdings, and some for the depth and variety of the periodicals held.

Perhaps the most important facts to grasp in researching e-journal collections are these:

THERE IS NO ONE INDEX OF ALL THE E-JOURNAL DATABASES. THEREFORE, NO ONE DATABASE HOLDS ALL OF THE ANSWERS. CONCOMITANTLY, ALMOST ALL DATABASES OVERLAP IN SOME AREAS.

Therefore, the following are important ideas to keep in mind:

- The student must search all databases concerned with a certain topic, because different databases may index different periodicals on the same subject.
- Databases differ not only in the periodicals that they index, but also in the formats in which they hold those periodicals (abstract, full-text, illustrations).
- A database may not hold the full-text of all articles that it indexes. In fact, the indexing function is often much more extensive than holdings within the collection. The vigorous indexing allows the student to be aware of the scholarly activity on a certain

BOTTOM OF LIBRARY PAGE

- Here's where you click to get access to the Touro College Library
- × (at the bottom of the
- × TUI Library Page.)

Click here for detailed instructions.



ACM Digital Library is an Information Systems database which is a full-text repository of papers from publications that have been published by ACM and other publishers.

Weblinks

The individual colleges have provided a series of web links specific to their individual disciplines. Use the links below to access each colleges web links page.

Business Administration | Health Sciences | Information Systems | Education

For general use, however, please begin by accessing the Virtual Library Collections, Hot Sources, at Touro College New York. To have access to their collection, <u>click here</u>.

E-Book Collections



Net library is a collection of nearly 2,700 books in e-format. The most frequent use of this resource is by select College of Business Administration professors who assign individual readings in specific books. The student will need to set up an account for online for accessing these materials.

ebrary ebrary's Academic Complete database offers simultaneous, multi-user access to nearly 22,000 full-text, searchable books, maps, reports and other authoritative documents from more than 180 leading academic, trade and professional publishers. You will need to do a one-time installation of the ebrary reader before viewing content.

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TOP

E-Format Reference Materials

Refdesk.com contains hundred of newspaper from all over the world.

Encyclopedia Britannica includes the contents of the 32-volume encyclopedia.

HERE'S THE TC LIBRARY MAIN PAGE

- Most of the time you'll be wanting access to the e-journals collection
- × So click here



TOURO (COLLEGE

HERE'S THE TC LIBRARY MAIN PAGE (2)

 And then click here, to access the holdings for our university

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Home	Academics	5 Libraries	Student Services	Giving	Alumni	Directory	Web Courses	E-Mail	News
LIBRARIES			L	ocations	and Hou	irs My Acc	count Renev	v Books	FAQ
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THEN YOU SELECT THE TUI COLLECTION

- Different TCconnected schools have different collections
- So click here
 to access
 ours

	Home	Acader	nics	Libraries	Student Services	Giving	Alumni	Directory	Web Courses	E-Mail	News	
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E-JOURNALS MAIN PAGE

 The easiest way to proceed is to enter the name of the journal you want in this box

 (COPY and PASTE works well)

and then click
 on Search



Many resources on our Web site are proprietary (purchased or subscription) and restricted to the Touro community. These restricted resources can be a campus with a remote Login & Password.



- ABI/INFORM Trade & Industry For TC (NY, LA, South, Berlin, Israel, Moscow), Law, THmed, TUC, TUI, TUN, LU
- Academic Search Complete For TC (NY, LA, South, Berlin, France, Israel, Moscow), Law, THmed, TUC, TUI, TUN, LU
- Accounting & Tax For TC (NY, LA, Israel)

E-JOURNALS MAIN PAGE

- Just type or paste in the full name of the journal
- You can shorten it, but you might as well do it right to start
- Click on Search to find where the journal is kept

Many resources on our Web site are proprietary (purchased or subscription) and restri campus with a remote Login & Password.



E-JOURNALS REFERENCE PAGE (SAMPLE)

You'll get a list of EJOURNALS several Many resources on our Web site are proprietary (purchased or subscription) and restricted to the Touro community. These restricted resources can be accessed campus with a remote Login & Password possible <u>0-9 A B C D E E G H I J K L M N O P Q R S T U V W X Y Z</u> collections Title begins with Search ×Ι -- Please select a subject category -- 🔻 Search Generally 17 Incords retrieved for the search: Title begins with "Journal of Management" pick one with TUI from 09/01/1975 to presect in Management & Organization Studies: A SAGE Full-Text Collection - For TC (NY, LA, Berlin, France, Israel), TUI from 09/01/1975 to 11/30/2001 in Priciness Source Complete - For TC (NY, LA, South, Berlin, France, Israel, Moscow), Law, THmed, TUC listed from 12/01/1987 to 12/01/12/2 in ABI/INFORM Complete - from 12/01/1987 to 12/01/1992 in ABI/INFORM Global - For TC (NY, LA, South, Berlin, Israel, Moscow), Law, THmed, TUC, TUI, TUN, LU from 12/01/1987 to 12/01/1992 in ProQuest Central - For TC (NY, LA, South, Berlin, France, Israel, Moscow), Law, THmed, TUC, TUI, TUN, LU from 12/01/1987 to 12/01/1992 in ProQuest Health Management - For TC (NY, LA, South, Berlin, Israel, Moscow), Law, THmed, TUC, TUI, TUN, LU from 12/01/1991 to 01/31/2002 in Business & Company Resource Center - For TC (NY), Law, THmed from 02/01/1999 to present in SAGE Premier Collection - For TC (NY, LA, Berlin, France), Law, THmed, LU The Sage Journal of management full-text collection is Sage publishes a large proportion of the academic very journals used in business and organization studies valuable and they are VERY proprietary!

LIBRARY LOGIN PAGE

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"SUBMIT"

Finally, here's E-Mail Home Academics Libraries Student Services Giving Alumni Directory Web Courses News LIBRARIES Locations and Hours | My Account | Renew Books | FAO where they ask Library Home Welcomet Please log in to access electronic resources: Find Books and More you for a login ID (Catalog) Username tui Find Articles and and password Password Databases Subr EReserves rvices Student Don't ave a username and password yet? Register here. Ity Services Forgot your username or password? Login is "tui" SEARCH Search stom Search Password is "touro" **Both lower case** Technical Support | Contact Us | Disclaimer | Privacy Policy | Terms of Use | Staff Wiki | Site Map Copyright © 2010 Touro College. All rights reserved. Touro College Main Campus - 27-33 West 23 Street, New York, NY 10010, (212) 463-0400 Then click These will generally be remembered for you by your

TOURO COLLEGE

browser, but then again you may need to re-enter them

JOURNAL COLLECTION INDEX PAGE (1)

- Successfully entering the login info gets you this journal index listing all the available issues
- These may look different for other journals – but all the same basic idea
- Assuming that you know the citation for the article you're looking for, just click to access the "all issues" link
- (sometimes you may be given a direct volume/number link)



JOURNAL COLLECTION INDEX PAGE (2)

- This journal index lists all the available issues
- These may look different for other journals – but all the same basic idea
- Click on the year of the journal you're looking for



JOURNAL INDEX PAGE

 This gets you the 	Journal of MANAGEMENT Home OnlineFirst All Issues Subscribe RSS Imail Alerts	TOURO UNIV INTERNATIONA
index to	Archive of 2008 Online Issues:	Advanced Journal Search » Current Issue March 2011, 37 (2)
the	2008	JOM ubreations
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year	August	 Alert me to new issues of Journal of Management
	June 2008; 34 (3): 325 - 636 August 2008; 34 (4): 641 - 844	Submit a Manuscript
	October December	1 Free Sample Copy
	October 2008; 34 (5): 853 - 1044 December 2008; 34 (6): 1053 - 1252	Email Alerts
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access it		MANAGEMENT
		Southern Management Association
		Sign up for SAGE

Mr. Teele

JOURNAL INDEX PAGE (1)

 This gets you the index to the journal issue

 Find your article in the listing and click on the PDF link to access it



YOUR ARTICLE!

SAGE journals online

- And here's what you came looking for
- You can click here to save a copy to your own hard drive
- Or here to print hard copy
- × Or just read it on line



BOTTOM LINE

- Library research of all sorts is a necessary student competence
- TC library is a useful resource for hard-to-find articles
- It's pretty easy to navigate around in it once you know how
- Sounds complicated, but it really takes only a couple of minutes to find almost anything